

Dear New parents,

## **Welcome to the Army Public School Delhi Cantt**

1. Before you fill the admission form for your child we would like you to take note of the following. You are only eligible for admission if you reside /plan to reside /have applied for accommodation in any one of the areas mentioned below. If not, you are requested to check for admission in APS Dhaula Kuan and APS Shankar Vihar.

### **ZONING APS DELHI CANTT**

BAIRD PLACE	ME LINE
BASANTAR LINE	MOUDE LINE
CHITRA LINE/ NEW CHITRA LINE	NANGAL RAYA
CHURCH ROAD	NPG LINE OLD & NEW
CMP LINE	PALAM
COD LINE	PINTO PARK
DID LINE	POLO ROAD
DWARKA	SADAR BAZAR
FODDER LINE/ SUBRAMANIAN LINE	SAGARPUR
GOPINATH BAZAR	SANYAT LINE
GYM ROAD	SEKHON VIHAR
HAZIPIR LINE	SHEKHAWATI LINE
JANAKPURI	STATION ROAD
KABUL LINE OLD & NEW	SUMARAN LINE
KANDHAR LINE	TAURAS ENCLAVE
KARAM VIHAR	TIGRIS ROAD
KHYBER LINE	URBAN VILLAGE
KIRBY PLACE	UTTAM NAGAR
MALL ROAD	VIKASPURI
MANDIR ROAD	VIKRAM BATRA VIHAR
MANEKSHAW MARG	

## **Please Note :**

APS Dhaula Kuan has been nominated as the nodal agency for compiling requests for admission for **all categories other than serving personnel**. Vacancies left will be allotted to other categories like Ex Servicemen, Defence Civilian and Civilians.

## **ADMISSION NOTICE**

Due to the pandemic of covid-19, the admissions to Army Public School Delhi Cantt will be given online.

**Admission forms are available online which can be filled using the link given below**

### **STEPS TO FILL ONLINE ADMISSION FORM**

**STEP 1- <https://admission.apsdigicamp.com>**



**STEP 2- SELECT DELHI IN AREA AND YOUR RESIDENTIAL LOCATION IN ZONE.**



**STEP 3- ON SELECTING ZONE YOU WILL GET THE SCHOOL NAME UNDER THAT ZONE. CLICK ON PROCEED.**



**STEP 4 - SELECT FROM THE TABS PRIMARY/SECONDARY/HIGHER SECONDARY ACCORDING TO THE CLASS IN WHICH ADMISSION IS DESIRED, AND THEN SELECT THE CLASS.**



**STEP 5- CLICK ON APPLY NOW TO PROCEED FURTHER**

Admission will be given on the basis of fulfillment of conditions:-

- (a) Present posting of parent
- (b) Place of residence
- (c) Priority category (as per the AWES rules)
- (d) Vacant seats available
- (e) Eligibility criteria

Completed admission form along with the attached copy of documents to be mailed at [admcellapsdc@gmail.com](mailto:admcellapsdc@gmail.com)

**List of documents required to be attached (as scanned Copy or photograph) are as follows:-**

- (a) Movement order
- (b) Serving certificate (Residential address also to be endorsed)
- (c) Residential proof in Delhi and SF quarter (Allotment letter issued by Stn HQ)
- (d) Marksheet (Marks & Grade)
- (e) TC/ Undertaking
- (f) Attested copy of birth certificate or copy of Part II order notifying child's DOB
- (g) Registration No & card (class 9th to 12th) allotted by CBSE.
- (h) Two passport size photographs of each of parent and student
- (j) Copy of Aadhaar Card issued in the name of Child

**Note:** Original documents will have to be produced for verification later.

For further queries please contact on following Numbers form 0900 hrs to 1400 hrs working days.

- 1. APS Delhi Cantt - 011-25692720, 25693777
- 2. Mr. Suresh. - 9311457254
- 3. Mr RK Yadav - 9871089587
- 4. Mr JP Jasola - 9818795322

**INSTRUCTIONS FOR ONLINE ADMISSION**

- 1. Online admission and registration for the wards of Serving Army Pers/ESM commencing will start for class - I wef 22 Mar 2021 and rest of the classes wef 05 Apr 2021 onwards as per priorities given below.
- 2. Eligibility for online admission and registration to serving pers posted to Delhi as under:-
  - (i) For Class I and V as fresh admission.
  - (ii) For Classes II, III, IV and VI to XII - only tfr cases from APS to APS.
  - (iii) Admission cases for Class II, III & IV other than as mentioned in Para 2(ii) above are being directed to DAPS - I & II for needful.
- 3. Lateral transfer cases from DAPS-I, DAPS-II and other schools of Delhi to APS Delhi Cantt will not be entertained.

## **PRIORITIES FOR ADMISSION**

1. The following criteria, in order of priority, will be followed for new admissions:-
  - (a) **Priority-I.**
    - (i) Transfer cases from APS to APS - children of all ranks posted in Delhi & those moving out of Delhi to field area, provided their wards are not already admitted in any other school in Delhi.
    - (ii) Serving Army Personnel who move to Delhi during mid session with children studying elsewhere and war widows who move to Delhi within one year of demise of their husband.
    - (iii) Serving Army personnel in field who select Delhi as SPR (Selected Place of Residence) and disabled Army Personnel/Ex service men settled in Delhi whose wards are not admitted in any other school in Delhi.
    - (iv) Children of Army Personnel, Army widows, DSC and TA who have a minimum of 10 years embodied service.
  - (b) **Priority-II.** Children of Army Ex servicemen, DSC personnel Retd/invalided out on medical grounds with Pension from DSC settled in Delhi & children not admitted in any school in Delhi.
  - (c) **Priority-III.** Children of serving Air force and Naval Personnel those studying in APS at the previous Station.
  - (d) **Priority-IV.** Children of Ex Army Personnel who left Army with less than 10 years of service & do not come under the category of Ex-serviceman.
  - (e) **Priority-V.** Children of retired Air Force and Naval Personnel.
  - (f) **Priority-VI.** Transfer Cases from KV on posting of parents to Army establishments in Delhi will be treated same as moving to Delhi from other than APS in previous duty station.
  - (g) **Priority-VII.** Children of civilians paid out of defence Estimates, Para Military Forces including Coast Guard. MES, GREF, TA (When not embodied).
  - (h) **Priority-VIII.** Grand father in army but not the Parents, wards will be treated at par with civilian Candidates.
2. Attachment is not posting and will be treated as out station for purposes of admission to APS.

## **NEW ADMISSION: ACADEMIC SESSION: 2021-22**

**22.03.2021 to 26.03.2021 - Online Admission Forms for Registration (Only for Class-I)**

**05.04.2021 to 09.04.2021 - Online Admission Forms for Registration All Classes (Except Class-I)**

### **PROCEDURE FOR NEW ADMISSION**

1. Kindly forward your application for admission of your ward by mail at [admcellapsdc@gmail.com](mailto:admcellapsdc@gmail.com)
2. Attach scanned copies of documents according to the given check list.
3. All documents must be compiled and attached in a single mail only.
4. Parents are requested to mention their mobile number for seamless communication.
5. Shortlisted students will be informed over mobile/email.
6. Printed copy of filled admission form alongwith original documents to be submitted on the day of admission.
7. Checklist of document required to be attached at the time of online Admission:-

<b>Ser No</b>	<b>Particulars</b>	<b>Class I</b>	<b>Class II to VIII</b>	<b>Class IX to XII</b>
(a)	Movement Order duly attested	Yes	Yes	Yes
(b)	Serving Certificate duly signed by CO	Yes	Yes	Yes
(c)	Proof of Residence duly signed by CO (Allotment letter of Govt Accn/Permission for outliving CILQ with rent agreement )	Yes	Yes	Yes
(d)	Transfer Certificate in original	Yes	Yes	Yes
(e)	Photocopy of mark sheet – 02 sets	Yes	Yes	Yes
(f)	Copy of birth certificate issued by Registrar (Birth & Death) State Govt/Cantt Board	Yes	Yes	Yes
(g)	Copy of Aadhar Card (Show in Original) – Student	Yes	Yes	Yes
	4 X Latest passport size photographs – Student	Yes	Yes	Yes
	2 X Latest passport size photographs – Parents	Yes	Yes	Yes
(h)	Registration Card Original issued by CBSE (for Class IX to XII students only)	Not Applicable	Not Applicable	Yes

**ADMISSION CLASS X & XII (2021-22)**  
**AFTER CLASS IX & XI CBSE REGISTRATION**

<b>Ser No</b>	<b>Particulars</b>	<b>After Regn Class IX &amp; XI</b>	<b>Remarks</b>
(a)	Request for Admission of Parent/Guardians		
(b)	Admission form	Yes	All the documents of the previous school should be attested by the principal of previous school.
(c)	Transfer Certificate	Yes	
(d)	Registration Card/No issued by CBSE (for Class IX to XI)	Yes	
(e)	Report Card Class IX to XI	Yes	
(f)	Transfer/Movement Order	Yes	
(g)	Local Residential Address	Yes	Copy of the documents attested (in blue ink only) by the office where parent(s) of student joined after transfer.
(h)	Affidavit	Yes	
(j)	Fee for CBSE	Rs 1000/- Delhi Posting	
		Rs 5000/- Other than Delhi	
(k)	Direct admission of students in class X/XII	Upto 15 <sup>th</sup> July of the academic session	

**AUTH:** COORD/SO(Ptg)/LOC/2019 dated 05.04.2018  
Circular/letter available on CBSE Website - [www.cbse.nic.in](http://www.cbse.nic.in)